



## **Required Enrollment Documents**

The following documents will be needed in order to enroll your child(ren) in any of our programs.

### **Working**

- 2 current pay stubs (if paid bi-weekly) or 4 current pay stubs (if paid weekly); only 1 for Head Start enrollment
- Employment letter & Income Verification form (if paid in cash)
- Recipient ledger/Ward letter (if receiving TANF)
- Enrolling child's birth certificate
- Medical/Insurance card
- Complete physical exam (no pending results)
- Complete dental exam
- Immunization records
- Parent picture identification

### **Education/Training**

- School Letter/Schedule
- Responsibilities Service Plan
- Recipient Ledger (if receiving TANF)
- Enrolling child's birth certificate
- Medical/Insurance card
- Complete physical exam (no pending results)
- Complete dental exam
- Immunization records
- Parent picture identification

***For further information please call 773-938-8130***